

BUSINESS

Revenue Accounting

It shall be the responsibility of the Department of Business Services to supervise the daily operations of Revenue Accounting to ensure that income received is monitored and processed correctly.

Berryessa Union School District shall endeavor to secure all revenue that is due and shall continually seek new sources of revenue for its operation. When received, revenue shall be identified by its source as specified in the California School Accounting Manual.

Funding for special or categorical programs mandates that the money shall be spent for its specified purposes as stated in the California Education Codes. Except for the Master Plan for Special Education and associated programs, it shall be the responsibility of the Assistant Superintendent or designee to administer the processing and disbursement of said funds.

The Director of Pupil Services shall administer the processing and disbursement of funds for the Master Plan for Special Education and associated programs.

Legal References: California Education Code
Sections: 35273, 41000 et seq.
California School Accounting Manual, 1981 Edition
District Board Policy: 3530

Policy Adopted: July 12, 1984